



International Student Services  
Global Engagement Office  
Email: [ISS@scu.edu](mailto:ISS@scu.edu)  
Phone: (408) 551-7037  
Fax: (408) 554-2340

## I-20 REQUEST FORM

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**PLEASE READ** before completing this form:

1. All fields **MUST** be complete in order for us to process your I-20. If a question does not apply to you, please write N/A in the appropriate field.
  2. Please attach **financial documents** even if you have sent them during your application. Bank statements, checking and savings accounts are acceptable. Your I-20 request form is not complete without the financial documents.
  3. Send the form to the admissions office (if you are a Graduate student) or directly to the ISS Office (if an Undergraduate student) after completion.
  4. If you have only ONE given name, enter it as your Last Name and enter "FNU" (**F**irst **N**ame **U**nknown) in the First Name field. Please note that some U.S. government officials are not familiar with the FNU acronym and will assume that your first name is FNU. As such, you will need to explain that you only have one name and FNU stands for "First Name Unknown."
  5. Attach a copy of the biographical page of your passport and those of any dependents who will be accompanying you. The name/s you enter on this form should match the name/s on your passport.
  6. If you are a *transfer student*, please attach **Transfer Clearance Form**.
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**Enter Name EXACTLY as it appears on your passport:**

First Name: \_\_\_\_\_ Middle Name (if on passport): \_\_\_\_\_

Last Name: \_\_\_\_\_

Date of Birth (mo./day/year): \_\_\_\_\_ Gender:  Female  Male SEVIS ID (if Transfer student): \_\_\_\_\_

SCU Student ID: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

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**Current Country of Citizenship Address:**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Country: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Do you currently live in the US? If yes, please give us your local address (cannot be a US Post Office Box):**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Local Phone Number: \_\_\_\_\_

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**Program of Study at Santa Clara University:**

**Level of Education (Check One)** :  Bachelors (Undergraduate)  Masters  Doctorate (PhD)  Juris Doctorate (Law)

Other: \_\_\_\_\_

**Declared Major:** \_\_\_\_\_

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**Reason for I-20 (please check appropriate box):**

- Requesting new I-20 from abroad (currently not in U.S.)
  - Change of status from \_\_\_\_\_ to F-1 from *within* the US
  - Transfer student, SEVIS number: N\_\_\_\_\_ (fill out transfer clearance form)
  - Currently on OPT and my EAD card expires on \_\_\_\_\_ SEVIS number: N\_\_\_\_\_ (fill out transfer clearance form)
  - Change in Program Level
  - Reinstatement
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**Financial support:**

- Personal
- Family Funds
- SCU Funds
- Other [specify] \_\_\_\_\_
- On-campus employment

**Marital status:**

Are you married? \_\_\_\_\_

Will you be applying for an F2 visa for your spouse or children? \_\_\_\_\_

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**Dependents' Information (Only fill out if you want dependents to apply F-2 status)**

1. First Name: \_\_\_\_\_ Middle name: \_\_\_\_\_ Family Name: \_\_\_\_\_  
Gender: O Female O Male DOB: (mo./day/year): \_\_\_\_\_ Citizenship: \_\_\_\_\_  
Country of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_

2. First Name: \_\_\_\_\_ Middle name: \_\_\_\_\_ Family Name: \_\_\_\_\_  
Gender: O Female O Male DOB: (mo./day/year): \_\_\_\_\_ Citizenship: \_\_\_\_\_  
Country of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_

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I understand that the SEVIS I-20 is only a "certificate of eligibility" for F-1 status and the mere issuance of the I-20 by a DSO does not grant F-1 status itself.

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Student's Signature

Date (mo./day/year)

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04/2013